



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**  
Division of Child Development  
and Early Education

**Child Care Center  
Or  
Center Located in a Residence  
Pre-Licensing Workshops Schedule  
July, August, and September 2022**



Cities	Dates	Days	Locations
Statewide	July 6 – 7	Wednesday & Thursday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Statewide	July 6 – 7	Wednesday & Thursday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Raleigh	July 12 – 13	Tuesday & Wednesday	<b>Division of Child Development and Early Education, 333 Six Forks Rd., Conference Room 165</b>
Statewide	July 26 – 27	Tuesday & Wednesday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Burgaw	August 3 – 4	Wednesday & Thursday	<b>NC Cooperative Extension, Pender County Center, Agricultural Building, 801 S. Walker St.</b>
Statewide	August 9 – 10	Tuesday & Wednesday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Statewide	August 16 – 17	Tuesday & Wednesday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Statewide	August 23 – 24	Tuesday & Wednesday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Statewide	September 14 – 15	Wednesday & Thursday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Statewide	September 20 – 21	Tuesday & Wednesday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Charlotte	September 26 – 27	Monday & Tuesday	<b>Child Care Resources Inc., 200B Regency Executive Park Drive, Suite 240</b>
Statewide	September 28 – 29	Wednesday & Thursday	Virtual Workshop – computer/laptop/tablet with camera and internet access required

**\*\*\*Please note:** Virtual workshops **will continue to be offered to meet the need during COVID-19**. Please check the website frequently for updates. As additional workshops are added, the schedule will be updated\*\*\*

**NOTE:** If you are scheduled to attend an in-person workshop and after registration you develop COVID-19 symptoms, such as a fever, cough, or shortness of breath, please do not attend the workshop. Notify DCDEE of your symptoms so we can plan for your attendance during a future workshop. In case of inclement weather, please call 1-800-859-0829 (in state only) for workshop cancellations.

**[Click here to register for  
July - September pre-licensing workshops](#)**

**WORKSHOP DESCRIPTION:** Prelicensing workshops are required as a prerequisite for opening a child care center or child care center located in a residence. During this two-day workshop, participants will receive a comprehensive review of the North Carolina Child Care Requirements and obtain critical information helpful to potential child care center operators. Workshops will begin at 9:30 a.m. and end at approximately 3:30 p.m. Five (5) hours of training credit will be given for each day of training. For religious sponsored programs, the pastor or his/her designee, such as a Board Member, Associate Pastor, or Youth Pastor, who serves in an official church business capacity must attend the workshops.

The workshop includes a three (3) month subscription to NCECE Shared Resources ([www.ncecesharedresources.org](http://www.ncecesharedresources.org)) as well as helpful resources and documents to assist you in the process of licensure.

**REGISTRATION INFORMATION:** Pre-registration is required and accepted online only. **Attendance at the workshop is limited.** Please click on the registration link for workshop availability in the dates noted above.

**The fee for each person attending is \$135.00.** Persons who are unable to attend a workshop may receive (1) one free transfer registration for a future center or center located in a residence workshop within this current quarter at no additional cost with three (3) business days' prior notice of the initial workshop date. **Registration fees are non-refundable.** You may send an email to [DCD.Prelicensing@dhhs.nc.gov](mailto:DCD.Prelicensing@dhhs.nc.gov) for general workshop registration information or to speak with the Pre-Licensing Coordinator, call 1- 800-859-0829 (in state only) or (919) 814-6300.